

CHURCH ADMINISTRATION

REVEREND DR. HARRY L. WHITE, JR.
SENIOR PASTOR

Dr. Emma Mims, Church Clerk – 919-754-3802

Deacon Ministry:

| | |
|---------------------------------|--------------|
| Dea. Ray Debnam, Sr. Chair | 919-755-0839 |
| Dea. Larry McMillan, Vice-Chair | 919-266-0276 |
| Dea. Walter Ballard | 919-434-6655 |
| Dea. Travis Best | 919-208-0015 |
| Dea. Leslie Buford | 608-797-9550 |
| Dea. Anita Carlton | 919-673-7748 |
| Dea. Anita Crutcher | 919-889-4356 |
| Dea. Charles Dunn | 919-621-2669 |
| Dea. William C. Glenn, Jr | 919-231-0155 |
| Dea. Robbie Graham | 919-755-1490 |
| Dea. Daryl Greer | 919-462-6623 |
| Dea. Sherwin Joyner | 919-373-8358 |
| Dea. Craig Long | 919-662-9981 |
| Dea. Curtis McAffity | 919-231-9359 |
| Dea. Kevin Skeen | 919-460-9859 |
| Dea. Larry M. Wall | 919-614-3130 |
| Dea. Eugene Weeks | 919-832-2377 |

Trustee Ministry:

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|----------------------------------|--------------|
| Mr. Carey Shorter, Chair | 919-851-0869 |
| Mr. Rufus Ballentine, Vice Chair | 919-832-7392 |

Associate Ministers:

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| Minister Adrian Bullock | 919-758-6028 |
| Reverend Henry Edmonds | 984-888-5949 |
| Reverend C. Wayne Glenn | 919-816-5891 |
| Reverend Gayle Johnson | 919-676-8221 |
| Dr. Idella Johnson | 781-799-6083 |
| Minister Al Leaston | 919-605-7071 |
| Reverend Joe McAlpine | 203-671-4027 |
| Minister Jeremy McCants | 678-416-9045 |
| Reverend Michael Oakley | 919-876-0446 |
| Minister Sammy P. Robinson | 919-524-1527 |
| Reverend Lillie Sanders | 919-747-9530 |
| Minister Benita Smith | 919-803-2517 |
| Reverend Clarence Wesley | 919-243-8335 |

Deaconess Ministry:

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|--------------------------|---------------|
| Mrs. Sonia Joyner, Chair | 919- 373-8358 |
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Area Funeral Homes:

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|---------------------------|--------------|
| Carlton Gray Funeral Home | 919-231-6120 |
| Chappell's Funeral Home | 919-773-1300 |
| Haywood Funeral Home | 919-832-2835 |
| Lea Funeral Home | 919-231-1000 |
| Lyons Funeral Home | 919-831-2596 |
| Steven Lyons Funeral Home | 919-832-7354 |
| Trice Funeral Home | 919-552-2888 |

WHAT YOU NEED TO KNOW

WHEN HAVING

FUNERALS/MEMORIAL

SERVICES

AT

**WATTS
CHAPEL**
MISSIONARY BAPTIST CHURCH

**3703 Tryon Road
Raleigh, NC 27606**

Church Office: 919-828-7348

Church Fax: 919-828-1648

Email: wcmbc@wattschapel.org

Website: www.wattschapel.org



Watts Chapel Missionary Baptist Church
Policies and Procedures
Updated December 2021

Reverend Dr. Harry L. White, Jr.
Senior Pastor

**FUNERAL/ MEMORIAL SERVICES
POLICY AND GUIDELINES
FOR
WATTS CHAPEL MISSIONARY
BAPTIST CHURCH**

Watts Chapel Missionary Baptist Church will permit ***active members** and their immediate family members (spouse, children, parents,) as well as members who have had long-term illness to have their services of celebration at Watts Chapel.

1. Call the tribal leader or the church administrative office to inform them of the death.
2. Consult with the Pastor and funeral director concerning the specific arrangements: day, date, place and time of the visitation and funeral arrangements and the place where the member will be laid to rest.
3. All arrangements should be made in consultation with the Pastor. **No final funeral arrangements can be made until the Senior Pastor has given his final approval.**
4. If the visitation and funeral are to be held at Watts Chapel Missionary Baptist Church, the visitation service will take place one hour before the actual funeral celebration. **There will be no open casket funerals. Once the casket is closed at the end of the visitation, the casket will not be opened for any reason after the funeral service.**
5. The Church will provide ***active members** and their family with:
 - A Minister/Pastor
 - Musical Accompaniment
 - A Choir
 - Ushers
 - Repast
6. Repast for the immediate family and close friends (**maximum of 75 persons**). Watts Chapel will assume responsibility

for the repast of only ***active members**. A standard menu may consist of meat, starch, vegetable, bread, iced tea, coffee, and dessert. **The family is responsible for taking any extra food following the repast.** Above 75 persons, the family must be responsible for the cost at \$9.00 per person. **Payment for additional costs should be delivered to the church office when making funeral arrangements.**

7. Should an ***active member** request to have the funeral service of an immediate family member (spouse, children, parents) at Watts Chapel, the cost is \$200.00. The following are additional costs: \$50.00 for the use of the Multipurpose Room for a repast, \$150.00 for the Audio Ministry; \$150.00 for live streaming; \$200.00 for the Musician; and \$200.00 for the minister. The Senior Pastor and the Deacons Ministry reserve the right to refuse any funeral service to be held at Watts Chapel and have the flexibility to determine levels of support for families in unique circumstances.
8. The Minister of Music will finalize all musical selections. Only sacred Christian music will be played at services of celebration held at Watts Chapel.
9. The Pastor, if available, will deliver the eulogy. In the Pastor's absence, an associate minister of Watts Chapel will deliver the eulogy, unless otherwise approved by the Senior Pastor. Watts Chapel's pulpit is always open to ordained visiting ministers to deliver the eulogy with the approval of the Pastor of Watts Chapel Missionary Baptist Church.

The Pastor, Deacons, and the Associate Ministers of Watts Chapel are available for pastoral support and guidance to our members and their family during their time of crisis.

The staff and church family will be available to assist the family. The church office nor staff will produce any programs with funeral home or outside firm. Programs should be arranged with the funeral home.

The Senior Pastor of Watts Chapel must review and approve the final draft funeral program two days prior to the funeral. The media ministry must have all CD's/DVD's three days before the funeral. If a family does not cooperate with the **Watts Chapel Missionary Baptist Church Funeral Policy, the Senior Pastor and the Deacons' Ministry reserve the right to refuse a funeral at Watts Chapel.**

Note: *Active Member

An active member of the Watts Chapel Missionary Baptist Church family is a person who has (1) professed Jesus Christ as their Lord and Savior; (2) united with the Watts Chapel family by Baptism letter or Christian Experience; (3) attended worship and who has made a recorded financial contribution within the last nine months of at least \$150.00, and (4) participated in a church sponsored ministry or ministry initiative within the last nine months. This includes persons who are physically unable to attend worship because they are in a nursing home or due to long-term illness or disease. This also includes children, who are non-members up to age 25 of active members.

THE ORDER OF THE FUNERAL SERVICE

Musical Prelude

Processional: Pastor, Family, and Friends

Prayer (soft music)

The Scripture

*Old Testament
New Testament*

Musical Tribute

Acknowledgements (limited to three items)

Remarks (Limited to three, three minutes each)

Musical Tribute

Obituary (Silent Reading)

Eulogy

Recessional

Interment

All fraternity rites, sorority rites, and civic organization rites must be performed prior to the funeral services. Consult the church office for scheduling of military rites/honors.